

# **CONSTITUTION**

## **Beech Grove Little League Inc**

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### **ARTICLE I – NAME**

This organization shall be known as the Beech Grove Little League, hereinafter referred to as “the Local League.”

### **ARTICLE II – OBJECTIVE**

#### **SECTION 1**

The objective of the Local League shall be to positively impact our youth and community, using the power of baseball to teach life lessons, sportsmanship and good character, to build stronger individuals and communities.

#### **SECTION 2**

To achieve this objective, the Local League will provide a supervised baseball program consistent with the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Volunteers shall consider and incorporate the values of Little League: Teamwork, Community, Inclusion, Fun, and Integrity. The molding of future citizens is of prime importance and the attainment of exceptional athletic skill or the winning of games is secondary.

#### **SECTION 3**

In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a nonprofit educational organization providing a supervised baseball program. No part of the net earnings shall benefit any individual or be used in any part to influence legislation or intervene in any political campaign on behalf of any candidate for public office. All league accounts shall be in the name of Beech Grove Little League Incorporated and not in any individual’s name.

### **ARTICLE III – THE BOARD**

#### **SECTION 1**

The management of the property and affairs of the Local League shall be vested in the Board. A minimum of three Board members, in any combination, shall have access to all Little League Accounts.

#### **SECTION 2**

The Board shall be comprised of both Directors (hereinafter referred to as the Board of Directors) and Auxiliary Members. There shall be no fewer than seven (7) and no more than fifteen (15) Directors in good standing.

a) The Board of Directors:

- i. Shall include, at a minimum: President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer, and Coaching Coordinator, per Little League Regulation I(b).
- ii. Shall include ‘Members at Large’ without a Title
- iii. Shall be elected as outlined in Article VI of this constitution.

- b) Any person with status as a verified volunteer may apply to become an Auxiliary Member at a Regular Meeting of the Board. The Directors shall consider, accept or deny each request prior to the next Regular Meeting.

### **SECTION 3**

If any vacancy occurs on the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any duly constituted Board meeting or Special Board Meeting called for that purpose.

### **SECTION 4**

Regular meetings of the Board shall be held immediately following the Annual Meeting and on every third Thursday thereafter.

- a) It is the duty of all Board members to attend two-thirds of all meetings. The secretary shall record attendance in the minutes. Any Board member who misses two (2) consecutive meetings shall be contacted by the President to see if they have lost interest and will be subject to termination.
- b) Sixty (60) percent of members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business requiring a vote shall be conducted.
- c) Only members of the Board of Directors may make motions and vote at meetings of the Board. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.
- d) The Board of Directors may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution or the Rules and Regulations of Little League Baseball, Incorporated.

### **SECTION 5**

The Board of Directors shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director, Auxiliary Member, Committee Member, Volunteer or Player as outlined below:

- a) When the conduct of such person is inconsistent with the values of Little League Baseball, Incorporated and is considered detrimental to the best interests of the players, Local League and/or Little League Baseball, Incorporated. The person or persons involved shall be notified of such meeting, informed of the general nature of the charges, and be given an opportunity to appear at the meeting to answer such charges.
- b) In case of a Player, give notice to the Manager of the players team. Said Manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation in the Local League by two-thirds vote of those present at any duly constituted Board meeting.

### **SECTION 6**

The Executive Committee (consisting of the President, Vice President and Secretary) shall have the power by two-thirds vote of those Committee members to discipline, suspend or remove any of the three positions.

## **SECTION 7**

Robert's Rules of Order shall govern the proceedings of all Local League meetings, including Board of Directors meetings. Any action taken by the Board of Directors at a meeting at which a quorum is present will be deemed the action of the Board of Directors, except where same conflicts with this Constitution. Minutes of all meetings will be recorded and will accurately reflect the action(s) taken.

## **ARTICLE IV – DUTIES AND POWERS OF THE DIRECTORS**

### **SECTION 1**

The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board of Directors.

### **SECTION 2 - President**

The President shall:

- a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- b) Present a report of the condition of the Local League at the Annual Meeting.
- c) Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.
- d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, and Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- e) Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- f) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- g) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence or school enrollment, and age eligibility before the player may be accepted for tryouts and selection.
- h) Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league Safety Officer, or other designated Board member.
- i) Ensure that all individuals who submit the Volunteer Application complete the Abuse Awareness Training as outlined in the Little League Child Protection Program or delegate this responsibility to the league Safety Officer, or other designated Board member.
- j) Ensure the Local League compliance with the requirements of the Little League Child Protection Program or delegate this responsibility to the league Safety Officer, or other designated Board Member.

### **SECTION 3 - Vice President**

The Vice President shall:

- a) Perform the duties of the President in the absence or disability of the President, provided they are authorized by the President or Board to so act. When so acting, the Vice President shall have all the powers of that office.
- b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

#### **SECTION 4 - Secretary**

The Secretary shall:

- a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists, email lists and necessary records.
- b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c) Maintain a list of all Directors, Auxiliary Members, Committee Members and Volunteers and give notice of all meetings of the Local League, the Board of Directors, and Committees.
- d) Keep the minutes of the meetings of the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- f) Notify Directors, Auxiliary Members and Committee Members of their election or appointment. Provide each of these individuals with a copy of the Local League Constitution.

#### **SECTION 5 – Treasurer**

The Treasurer shall:

- a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- c) Keep records for the receipt and disbursement of all moneys and securities of the Local League, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

#### **SECTION 6 - Player Agent**

The Player Agent shall:

- a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- b) Receive and review applications for player candidates and assist the President in verifying residence or school enrollment and age eligibility.
- c) Organize evaluations, player drafts, and all other player transactions or selection meetings.
- d) Prepare the Player Agent's list.
- e) Prepare for the President's signature and submission to Little League Baseball, Incorporated team rosters, including players claimed, and the tournament team eligibility affidavit.
- f) Notify Little League Baseball, Incorporated of any subsequent player replacements or trades.

#### **SECTION 7 - Safety Officer**

The Safety Officer shall:

- a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for Players and all participants of Little League.
- b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting which may include:

- i. Education – Facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
- ii. Compliance – Promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- iii. Reporting – Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
- iv. Background Checks - If the League President so designates, the Safety Officer will complete the required background checks per Little League Regulation I(b) and I(c)(8) & (9).
- v. Training – If the League President so designates, the Safety Officer shall ensure that all individuals who submit the Volunteer Application complete the Abuse Awareness Training per Little League Regulation I(c)10 and as outlined in the Little League Child Protection Program.
- vi. Child Protection Program – If the League President so designates, the Safety Officer will ensure the league is compliant with all aspects of the Little League Child Protection Program.

### **SECTION 8 - Coaching Coordinator**

The Coaching Coordinator shall:

- a) Be familiar with Little League Rules and Regulations, Local League Bylaws, Coaching duties and Training offerings.
- b) Provide manager and coach training and education each year.
- c) Order and distribute training materials to players, coaches and managers.
- d) Coordinate mini-clinics as necessary.
- e) Represent managers and coaches.
- f) Monitor managers and coaches throughout the year.
- g) Report any roster management issues to the Player Agent.
- h) Serve as the contact person for Little League and its manager-coach education.
- i) Receive and distribute coaching information from Little League International.

### **SECTION 9**

Additional Directors and Committees may be established by the Board of Directors and may be filled by persons who do not serve on the Board of Directors but report to such. The need for and responsibilities of those positions will be reviewed annually and included in the Local League's Policies and Procedures.

## **ARTICLE V – COMMITTEES**

### **SECTION 1**

Executive Committee

- (a) The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors. The President, Vice President and Secretary of the Local League shall be members of the Executive Committee.
- (b) The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

- (c) At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

## **SECTION 2**

The Board of Directors may appoint such Committees as it may deem necessary or desirable and may prescribe the powers and duties of each Committee. Committee Chairs and members of the Committees shall have no vote on actions taken by the Board of Directors unless such individuals have also been elected to the Board of Directors.

## **ARTICLE VI – ANNUAL MEETING**

### **SECTION 1**

The Annual Meeting shall occur on the first Thursday of October each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution, appointing Committees and for the transaction of such business as may properly come before the meeting.

- a) A report, verified by the President and Treasurer, will be provided showing:
  - i. The condition of the Local League to be presented by the President or their designee,
  - ii. A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League and the name of the financial institution in which such funds are maintained.
  - iii. The whole amount of real and personal property owned by the Local League, where located and how invested.
  - iv. For the year immediately preceding, the amount and nature of the property acquired with the date of the report and the manner of the acquisition, the amount applied, appropriated, or expended and the purposes, objects, or persons to or for which such applications, appropriations or expenditures have been made.
  - v. The names of the persons who have been admitted to the Board of the Local League during the preceding year.
- b) This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- c) At the Annual Meeting, the Board of Directors shall be elected. If the total number of candidates exceeds the number of available positions, then those candidates receiving the most votes will be considered elected to the Board. Board Members may only cast a number of votes equal to or less than the board positions available. In the event of a tie in the number of votes received by two or more candidates for unfilled Board seats, another vote will be held for the tied Board candidates.
- d) The Board of Directors shall assume the performance of its duties immediately following the election. The Board's term of office shall continue until its successors are elected and qualified under this section at the next annual meeting.

## **ARTICLE VII – AFFILIATION**

### **SECTION 1**

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire

energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program.

## **SECTION 2**

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated shall be binding on the Local League.

## **SECTION 3**

The local rules, ground rules and/or bylaws of the Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month before the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each playing season and are not considered part of this Constitution.

# **ARTICLE VIII – FINANCIAL AND ACCOUNTING**

## **SECTION 1**

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

## **SECTION 2**

The Board shall not permit the contribution of funds or property to individuals or individual teams but shall solicit funds for the common treasury of the Local League, to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

## **SECTION 3**

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all funds so raised be placed in the Local League treasury.

## **SECTION 4**

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the Rules, Regulations, and Policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by both the Local League Treasurer and such other officers or persons, as the Board of Directors shall determine.

## **SECTION 5**

No Board member authorized to disburse funds may be the spouse of the Local League President or Treasurer or have direct access to league funds without the approval of the majority of the Board of Directors with such vote recorded in the minutes. The use of a league credit or debit card is permitted, and the card is returned to the Local League President, Treasurer, or Chairman of the Audit Committee with receipt for all purchases made within three (3) days of the purchase date.

**SECTION 6**

No Director, Officer, or Member of the Local League shall receive, directly or indirectly any salary, compensation, or payment from the Local League for services rendered as Director, Officer, or Member.

**SECTION 7**

All moneys received, including sponsorship and fundraising, shall be deposited into the financial account of the Local League which must be a federally insured bank or other certified financial institution as determined by the Board. The establishment of the Local League account or change of account must be noted in the board minutes.

**SECTION 8**

The fiscal year of the Local League shall begin on October 1 and end on September 30.

**SECTION 9**

Upon dissolution of the Local League program for any reason and after all outstanding debts and claims have been satisfied, the Regular Members may either direct the remaining property of the Local League to another chartered Little League program in good standing with Little League Baseball, Incorporated or may direct the funds to Little League Baseball, Incorporated.

**ARTICLE IX – AMENDMENTS**

This Constitution may only be amended, repealed, or altered in whole or in part by a majority vote of sixty-six (66) percent of the Members at a duly organized meeting, provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated for approval before a vote of the Membership is held.

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This Constitution was adopted by the Local League on Thursday October 24, 2024  
League ID Number: 1140701

Dustin Didion  
\_\_\_\_\_  
President’s Name (printed)

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President’s Signature Date